



WEEF-IFEES-GEDC Bid Evaluation Guidelines



Rubric for evaluating proposals:

1. Registration fees/cost to attend
2. Ability to raise sponsorship dollars/demonstration of financial support
3. Appropriate length of conference/dates have minimal conflict with academic cycles
4. Strong evidence of potential to deliver a quality program to attract the best of participants worldwide
5. Ease of obtaining visas
6. Regional impact, global outreach
7. Personal safety of delegates
8. Impact on organization (i.e. planning that supports and advances the overall mission and priorities of IFEES/GEDC)
9. Proven ability to host a conference of global diversity and magnitude of an annual WEEF-IFEES-GEDC conference
10. Ability to attract international participation
11. Experience and promise of hosting team and local organizing and program committees
12. Evidence from any past events of reliability and ability to execute the conference effectively
13. Evidence of demonstrated support by leaders and institutions in the home country (letters of support, etc.)
14. Ability to cover the costs of the IFEES/GEDC Secretariat (one visit before conference and support for two members of Secretariat to the actual conference. Also, Executive Secretary will travel with an IFEES or GEDC elected leader before the conference and their travel costs are also covered.
15. 15% of gross income from registrations, corporate and governmental financial support for the conference will afterwards be provided to the secretariat. Host will pay US \$5,000 6 to 12 months before conference.